

CARES State Data Collection & Auditing Process

Role of the State Coordinator (SC) in data collection & auditing

- Trains local EMS agency and hospital contacts on the data entry and audit process, as well as oversee local data collection and audit feedback
- Ensure all EMS agencies & hospitals enter data according to the CARES timeline
- Reviews all EMS and hospital data for accuracy and completeness via the auditing algorithm after a two month lag (Ex: January records reviewed in March)
- Provides feedback to EMS agencies as needed for ongoing QI
- Supports the EMS agency in training field providers on CARES dataset

EMS Agency Contact

- Ensures all CARES data is complete at the end of the month for the previous months data
- Provides ongoing QI/QA to field providers and SC as needed
- Supports SC in hospital participation

Hospitals

- Enter outcome data for cases in their inbox at least on a monthly basis
- Provides updated patient info to EMS or SC if conflicts with pre-hospital data

State Coordinator

- Conducts automated audit
- Completed records are “scrubbed” of patient identifiers
- Follow-up with agencies/hospitals for records needing additional review

Role of CARES National Staff

- Uses initial pilot agency as training for the state coordinator on the data collection and auditing process
- Answers questions and provides ongoing support to the state coordinator
- Ensures state coordinator abides by CARES timeline and overall data collection and auditing process